

**SPOKANE COUNTY FIRE DISTRICT 5**  
**REGULAR MEETING MINUTES**  
**December 15, 2014; 7:00p.m. District Office**  
**17217 W. Four Mound Rd., Nine Mile Falls**

**Members Present:** Larry Wendlandt, Isla Durheim, Dave Clouse

**District Secretary:** Susan Rae

**Guests:** Laine Clouse, Larry Durheim, Jerry McCoury

**Fire Chief:** Bonnie Cobb and Assistant Fire Chief Scott Lynch (absent, both sick)

**Time Meeting Began:** 7:05 p.m.

**Flag Salute:** Larry Wendlandt

The minutes from the November 22, 2014 Regular Meeting were reviewed. Isla made a motion to approve as presented. Dave seconded and minutes were approved as presented.

The treasury report was reviewed. Susan read the report aloud.

The December 2014 bills were reviewed Accounts Payable: AP1214 through AP1224 totaling \$1881.81 and Payroll: P00799 through P00815 totaling \$3591.54. Petty Cash/Checking Balance is \$190.79. Current F12 balance is approximately \$120,155.97 and balance of F38 reserve fund is \$36,683.97. Susan read the expenses aloud. Isla made a motion to accept the bills as reviewed, Dave seconded the motion and the expenses were approved as presented.

**Secretary's Report:**

- **Computer hits** to date on SCFD5.org is 2302 (previous 2067)
- **DNR Phase II Grant:** Susan reported that the DNR Phase II Grant letter was received December 12/12/2014 notifying us of the grant award as submitted. Larry said we will get on this after the first of the year and move forward...
- **WSP Training Contracts:** Bonnie and Susan working on this, status quo.
- **Small Works Roster/Vendor List:** RCW ruling states that we only have to publish once a year. The Exchange Publishing is a legal notice paper and is already publishing for Waverly and Tekoa Fire Districts. Exchange can do everything for us at a reduced cost, so in June, Susan will follow up with publishing the Roster/List with them from now on.
- **Propane:** Susan checked prices and was able to get Northern Energy to reduce our price with them down to \$1.57/gallon and the order was placed to fill both tanks.

**Correspondence:** Susan read through the list.

- **BVFF:** Nothing new to report.
- **Enduris Ins:** Online Fraud class April 22 available. We declined.

**Fire Chief's Report:** Chief Bonnie Cobb (absent) Larry Wendlandt reported:

1. **Volunteer Status:** Still waiting for some paperwork on new volunteers before approval. Discussion proceeded on viability of prospective volunteers. Isla made a motion to approve Kayla-Sue Acheson. Dave seconded and Kayla-Sue Acheson was

accepted into our Volunteer FF Program. Bonnie will need to set up the interview with Andrea Jonckers.

2. **Station Status:** Short discussion on the purchase of the new office printer. Dave made a motion to purchase the new copy, fax, scan printer from Empire Office Machines for \$995.00 plus tax for a total of \$1070.62. Isla seconded and it was approved to make the purchase. Station 52 Roll Up/Man Door Combo from Overhead Door Company: \$2300 material costs, plus labor for a total of \$3260 plus tax. Isla made a motion and Dave seconded purchase of the Door Combo for Station 52. Motion approved. Susan will handle with Scott as back up.
3. **Trucks & Equipment:** The new radio System will be completed this week 12/15/2014.
4. **Training Status:** New training schedule will be out in the next week or so for 2015. FF will be training on winter driving, chains, pumps protected for winter weather, infectious disease and hazmat.
5. **Other**

## OLD BUSINESS

1. **Fiscal Policy and Budget and election of a new Board Chairman:** Special Meeting to cover these items set for Wednesday January 14 at 5pm. Would like to have the Chief there as well. Susan to provide 2 years past Budget numbers for comparison at meeting.
  2. **Christmas Safety with Santa Wrap-Up:** Susan reported that the event was a huge success. Isla made 63 Sugar cookie fire trucks for kids to decorate and only 4 were left. Mike Flint brought Santa to life for the kids and did a great job. Bonnie made stockings filled with treats for all the kids. We had Fire Prevention materials from the DNR to pass out. Numerous residents asked about the Firewise Community project. We had treats, beverages and refreshments. Larry suggested we put up signs in the area next year to help promote the event. If we ordered a banner with date space, we could use it every year. Ken Fischer and wife took photos, Bethany was Sparky, and everyone did a very nice job.
  3. **Station 3 Property on Coulee Hite:** Move to January 2015 Agenda
  4. **Election of New Board Chairman:** Move to January 2015 Agenda
- **New Business:**
  - **1 Reminder:** Thursday January 8, 2015 is the annual SCFCA Banquet at the Ramada Inn Airport. Dave made a motion and Isla seconded to again have the District purchase the dinners for the 3 Commissioners and the Fire Chief. Isla seconded and motion approved.
  - **2. Snowplowing:** Discussion on Clark's Septic doing the plowing or possibly a volunteer. Dave made a motion and Isla seconded it to again have Clark's Septic Service do the Fire Station plowing again this year, as we need to get our name on his list now if we want him to do it again this year. Motion approved. Larry texted Dave Clark to put us on his list.
  - **3. Bias Rally Class at the Davenport Hotel Feb 17-19 2015 – RE: Bars and Accounting.** We declined.
  - **4. Executive Session: 42.30.110 (g)** Move to January 2015 meeting.
  - **5. Volunteer Christmas Party:** Isla reminded everyone of the Volunteer Christmas Party scheduled for Friday Night December 19<sup>th</sup> at Bethany Cobb's home.

- **6. Firewise Community Meeting:** Isla reminded everyone that there will be a Firewise Meeting here at ST 51 on Friday January 9<sup>th</sup> at 7pm hosted by Chief Cobb and the DNR. All are welcome. Questions will be answered.
- .

**Public Comment Period:**

1. **Jerry McCoury** submitted his application to volunteer for District #5.

There was no other business.

The next regular meeting will be Monday January 26, 2015 at 7:00p.m

The regular meeting adjourned at 7:59p.m.

\_\_\_\_\_  
Spokane County Fire District 5 Chairman

\_\_\_\_\_  
Spokane County Fire District 5 Commissioner

\_\_\_\_\_  
Spokane County Fire District 5 Commissioner

\_\_\_\_\_  
*Attest:* Spokane County Fire District 5 Secretary