

SPOKANE COUNTY FIRE DISTRICT 5
REGULAR MEETING MINUTES FIRST DRAFT
January 26, 2015; 7:00p.m. District Office
17217 W. Four Mound Rd., Nine Mile Falls

Members Present: Larry Wendlandt, Isla Durheim, Dave Clouse
District Secretary: Susan Rae
Guests: Laine Clouse, Larry Durheim,
Fire Chief: Bonnie Cobb and Assistant Fire Chief Scott Lynch
Time Meeting Began: 7:06 p.m.
Flag Salute: Bonnie Cobb

The minutes from the December 15, 2014 Regular Meeting were reviewed. Dave made a motion to approve as presented. Isla seconded and minutes were approved as presented. **The minutes from the January 14, 2015 Special Meeting were reviewed.** Dave made a motion to approve as presented. Isla seconded and special meeting minutes were approved as presented.

The treasury report was reviewed. Susan read the report aloud.

The January 2015 bills were reviewed Accounts Payable: AP1225 through AP1242 totaling \$3,804.29 and Payroll: P00817 through P00817 totaling \$1019.54. Petty Cash/Checking Balance is \$445.89. Current F12 balance is approximately \$121,582.33 and balance of F38 reserve fund is \$36,709.36. Susan read the expenses aloud. Isla made a motion to accept the bills as reviewed, Dave seconded the motion and the expenses were approved as presented.

Secretary's Report:

- **Computer hits** to date on SCFD5.org is 2740 (previous 2302)
- **DNR Phase II Grant:** Susan reported that the DNR Phase II Grant items have been put into service. See Chief's report for more details.
- **WSP Training Contracts:** status quo.
- **\$5000 Transfer:** F12 to F38 Completed 2/11/2015 with County
- **New Printer Status:** Susan Report
- **1099 MISC income:** Completed

Correspondence: Susan read through the list.

- **BVFF:** Bonnie/Susan completed 2014 corrections per BVFF request and mailed, 2015 forms filled out and ready to send, check over for approval.
- **WA ST Training Conference Feb 21-25** Chief's Training, Larry made a motion to approve payment to send Chief Cobb to this Conference, Dave seconded it and the motion was approved. Bonnie checked, conference is full, cannot attend.
- **INW Trauma Conf 2015:** Mon 4/27/ 7a-5p, Northern Quest Casino, \$125/person, Dave made a motion to send two personnel to this Conference, Isla seconded the motion and the motion was approved.
- **Fire Administrator Support Conference May 4-6:** Move to February meeting. Bonnie and Susan to attend, discuss.

- **Stevens County Fire Chiefs Training Conference 2015 March 27, 28, 29 in Colville:** . \$50/participant Larry made a motion to send any FF interested with the stipulation that they must have been on our Roster for at least one year. Dave seconded the motion and the motion was approved. Bonnie said they would be driving back and forth.

Fire Chief's Report: Chief Bonnie Cobb reported

1. **Volunteer Status:** 5 volunteers did not make BVFF Requirements. 4 will not continue on with SCFD5. Those FF are: Branson, Palmer, LaShaw and Maski. Heimbigner wants to stay on. Commissioners voted to bring on Andrea Jonckers. Due to a conflict of interest, Dist 10 Commissioner J McCoury cannot currently volunteer in our District.
2. **Station Status:** Station 52 Roll Up/Man Door Combo. Susan will make appointment with ODC.
3. **Trucks & Equipment:** The new radios System will go live Feb 3, 2015, first in the Valley, then City, then the bigger districts first. . Testing done with District 5,9,10, 3 and Airway Heights. Tested with Lincoln County 4 on their channels, two work, still working on the third channel.
4. **Training Status:** Safety Stand Down first training of the month, On Scene sizing up scenarios, training by District 9 on radios. Chief Cobb and Assistant Chief Lynch went out to Lincoln County 4 and explained/trained on the new radio systems. "It was a good training"
5. **Other:** See **Correspondence** above for Conference and Training Seminars details.

OLD BUSINESS

1. **Fiscal Policy and Budget:** Done and approved
2. **Election of new Board Chairman:** Larry made motion to elect Commissioner Durham as the 2015 Board Chair and Commissioner Clouse as the Vice-Chair. Dave seconded the motion and elections were approved.
3. **Station 3 Property on Coulee Hite:** Tabled until March 2015 meeting
4. **DNR Phase II Grant request for new water Tank:** Discussion that we need more prep and planning prior to purchasing a new water tank for the District including, site, site prep, how to outfit it, installation costs, etc. Larry recommended we do more research then resubmit the tank for Grant Funding. Move discussion to February Agenda.
5. **Safety with Santa:** Banner prices discussed, Susan will report at February Meeting.

The board immediately went into an Executive Session per RCW42.30.110 (g) at 9:13 pm until 9:35pm to discuss and review the performances of public employees and Grant requests. At 9:35pm the Board extended the Executive Session for 10 minutes. There was no other business discussed. The Executive Session was adjourned at 9:45pm.

- **New Business:**

Public Comment Period:

There was no other business.

The next regular meeting will be Monday February 23, 2015 at 7:00 PM.
The regular meeting adjourned at 9:49p.m.

Spokane County Fire District 5 Chairman

Spokane County Fire District 5 Commissioner

Spokane County Fire District 5 Commissioner

Attest: Spokane County Fire District 5 Secretary